

Digital Estate Planning

Have you ever thought about what happens to your online things, like photos and bank accounts, after you're gone? That's what digital estate planning is all about. It's like making a list of your important belongings, but for the digital world.

Imagine a Digital Treasure Chest

- Family photos and videos: All those special moments you've captured online.
- Email and social media: Ways you connect with loved ones.
- Financial accounts: Banks, bills, and investments you manage online.
- Online stores and subscriptions: Shopping and entertainment services you use.

Make a Digital Inventory

This is a list that helps you and your loved ones find everything. You can use a computer file (e.g. spreadsheet), a paper notebook, or even a special app. Think of things like:

- Your devices: Phones, computers, tablets, and cameras.
- Online accounts: Email, social media, shopping, banking, and more.
- Important notes: Reminders about automatic payments or subscriptions.

Include:

- The type of account (email, bank, etc.)
- Descriptions and passwords: (What the account is for and how to access it.)
- The website (if it has one.)
- Special instructions (Who gets your online photos? Should accounts be closed?)

Share Your Digital Inventory

Pick someone you trust, like a family member, to be your Digital Executor. Let them know where your inventory is kept and give them a copy if possible. This way, they can easily find and manage your online things if you are incapacitated or after you're gone.

Keep Your Inventory Safe

- Regular updates: Review and update your inventory as things change.
- Backups: Make copies of your inventory and store them safely, just in case.
- Encryption: Consider using a password manager or encryption tool for extra security.

Spreadsheet Templates

- MS Excel: ztechzone.net/dl/asset-inventory-2024.xlsx.
- Apple Numbers: ztechzone.net/dl/asset-inventory-2024.numbers.